

**SUBMISSION OF ACADEMIC CREDENTIALS FOR APPLYING FOR INCREMENT
OR PROMOTION UNDER PERFORMANCE BASED APPRAISAL SYSTEM FOR
FACULTY MEMBERS**

1. NAME OF TH FACULTY MEMBER / EMPLOYEE :

2. EMPLOYEE NUMBER :

3. QUALICATION (From the highest Qualifications onwards):

:

Please note

*Only the Completed Degrees need to be mentioned

*Degree / Diploma from Universities / IIT/ IIM should only be mentioned

Qualification	Specialization	University / College	Year of study From - To	% or Grade	Class obtained

4. CATEGORY :TEACHING / RESEARCH

5. DIVISION :ENGINEERING / BIO SCIENCES
HUMANTIEIS / MANAGEMENT /
OTHERS

6.DATE OF JOINING SATHYABMA
UNIVERSITY :

7. DESIGNATION & SCALE OF PAY AT THE
TIME OF JOINING :
(Please attach Proof)

8. PREVIOUS EXPERIENCE

Please note

*Mention the experience prior to joining Sathyabama University

* mention the years of experience after completing the Post Graduate Qualification

*Full time Research Scholar (Experience) should not be mentioned.

*Start mentioning the experience from the last organization to the first joined organization, in the order of joining date.

Name & Address of the Organization	Designation	Month & year of joining	Month & year of Leaving

9. PROMOTIONS AT SATHYABAMA UNIVERSITY:

Month and Year	Promoted from	Promoted as	Scale of Pay

10. DESIGNATION & SCALE OF PAY AT PRESENT :

11. CONTRIBUTIONS TO TEACHING:

a) SUBJECTS HANDLED

*Only theory subjects need to be mentioned

*Mention only the subjects handled in the last two semesters (2016-2017 academic year)

*Do not mention the subject which is shared with other Faculty member (i.e., handled by more than one faculty member)

Name of the Subject	Class & Section	No. of Students in the class	No. of hours per week	Average Percentage of Pass	Percentage of Pass achieved in the class

b) new innovative techniques adopted by you in your teaching process

c) CONTRIBUTIONS TO THE UNIVERSITY (mentioned only for 2016-2017 academic year)

*Only Individual contributions

*Do not mention Class Counselors, year In-charge, Time table In-charge, Guest Lecture In-charge, Discipline In-charge, Lab In-charge, etc.

Name of the Activity	Nature of Job	Name of the Beneficiary	Outcome details

d) CONFERENCES: (Mention only the Conferences in 2016-2017 academic year)

*Mentioned the Conferences conducted on Individual faculty. Do not mention the conferences conducted by the Department / University

*Mention the Conferences only with at least two days of duration

* Do not Mention the conferences attended by you which are hosted by our University

(i) CONFERENCE WORKSHOPS / SUMMER - WINTER SCHOOLS ATTENDED

Name of the Conference	Hosted by	No. of Days	Conference Title	Is the Conference Title in coherence with your specialization

(i) CONFERENCE WORKSHOPS / SUMMER - WINTER SCHOOLS ORGANIZED

Name of the Conference	Name of the Chief Coordinator	No. of Days	Conference Title	Sponsoring Organization

e) PUBLICATIONS: (Mention only the Publications in 2016-2017 academic year)

*Mentioned the Publications in the refereed Journals / Conferences only

*Do not mention the accepted for publication details

***AVERAGE IMPACT FACTOR OF THE FACULTY / SCHOOL:**

***AVERAGE CITATION INDEX OF THE FACULTY / SCHOOL:**

***Please attach proof of Photocopy of First page of the Paper as published in Journal with all details of publication**

(i) As First Author

Title of the Paper	Name of the Journal / Conference	Publisher Details	ISBN Number and page No.	Present Impact Factor of Journal	Citation Index of paper as on November, 2016	Available at Web of Science/ Scopus/ Google Scholar

ii) As Second Author

Title of the Paper	Name of the Journal / Conference	Publisher Details	ISBN Number and page No.	Present Impact Factor of Journal	Citation Index of paper as on November, 2016	Available at Web of Science/ Scopus/ Google Scholar

(ii) Other than First and Second Author

Title of the Paper	Name of the Journal / Conference	ISBN Number and page No.	Impact Factor	Citation Index	Available at Web of Science/ Scopus/ Google Scholar

f) PROJECTS: (Mention all the Projects, including Completed as well as ongoing)

Please attach proof of Photocopy order copy given by the Organization along with details of Project and Investigators Name

(i) On going Projects

Title of the Project	Sponsoring Agency	Duration of the Project	Actual Completion Month & year	Total amount sanctioned for the Project	State whether you are PI or Co-PI	Money released till date by the Agency	Attach details of money received and spent by you till date

(i) Completed Projects

Title of the Project	Sponsoring Agency	Duration of the Project	Actual Completion Month & year	Total amount sanctioned for the Project	State whether you are PI or Co-PI	Money released till date by the Agency	Attach details of money received and spent by you till date

e) BOOKS/ CHAPTER PUBLICATIONS: (Mention all the published books)

*Mention only the books published outside purview of our University syllabus

*Do not mention the books published exclusively for a particular syllabus

Title of the Book	Publisher	Year of Publication	Cost of the Book	No. of books marketed	Photocopy of letter from the Publisher and Cover Page of the Book

e) PATENTS: (Mention all the Patents filed as well as approved)

Title of the Patent	Filed Date	File Number	Status	State whether you are PI or Co-PI	Status of the Patent as on date	Attach Uniqueness of the Patent with details