

INSTRUCTIONS AND GUIDELINES TO PREPARE PROJECT REPORT (FOR BOTH UG & PG)

The following sequence of topics to be maintained in the Project Report:

- **Title Page**
- **Bonafide Certificate**
Bonafide from the place where the work is carried out, on their letter head
- **Declaration**
- **Acknowledgement** – Order of names to be acknowledged is attached
- **Abstract** of the work
- **Contents** with page numbers
- List of Abbreviations, if applicable
- List of figures, list of tables, if applicable
- **Chapter – 1**, Introduction
- **Chapter – 2**, Literature survey
- **Chapter – 3**, Aim and Scope of the present investigation
- **Chapter – 4**, Experimental or materials and methods; algorithms used
- **Chapter – 5**, Results and Discussion, Performance Analysis
- **Chapter – 6**, Summary and Conclusions
- **References (in the alphabetic order only)**
 - ✓ for Journals – name of authors(name followed by initial), journal name, volume number, year of publication, page numbers - starting and ending.
 - ✓ For Books – name of author(name followed by initial), title, name of editor, publisher, year, page numbers.
 - ✓ Valid internet articles.

- **Sub chapters should be numbered as follows:**
Eg. Sub Chapter of chapter 1 should be numbered as Chapter 1.1

Further sub chapters should be numbered as 1.1.1, 1.1.2 ,....

The following font style, size and line spacing to be followed throughout the project report.

Line space	- 1.5
Font size	- 12
Font style	- Arial
Margin space	- Left 3 cm; Right – 2.5 cm; Top- 2.5 cm; and Bottom – 2.5 cm

- **Major headings** – all caps – 14 font size
- **Sub headings** – Heading in caps – 12 font size
- **Further sub headings** – 12 font size, bold, italics
- **Still further sub headings** – 12 font size, italics
- **Legend for Figures & tables:** (Numbering should start with each chapter Number)

Figure – Fig:1.1 : Self descriptive title, 12 font size, italics, bold (should be below the figure)

Table – Table 1.1 : self descriptive title, 12 font size, bold (should be above the table)

- **Page numbers** should be **1,2,3..... and** centered at the bottom of each page, starting from Introduction chapter onwards.
- For Contents, Abstract, List of Abbreviations, List of figures, list of tables – the page numbers should be in the Roman Number **format (i), (ii), (iii)..... and centered at the** bottom of the page.

Note: Fig 1.1 refers to Figure 1 of chapter 1, Fig 2.2 refers to fig 2 of Chapter 2

Note : Table 1.1 refers to Table 1 of Chapter 1, Table 3.2 refers to Table 2 of Chapter 3.

(Format for declaration)

DECLARATION

I _____(Name/s of the individual Candidate)_____ hereby
declare that the Project Report entitled _____
done by me under the guidance of Dr. /Prof./ Mr./Ms. _____(Internal) and _____(External)
at _____(Company name
and address) is submitted in partial fulfillment of the requirements for the award of Bachelor of
Engineering / Technology degree in _____.

DATE:

PLACE:

SIGNATURE OF THE CANDIDATE



SATHYABAMA

INSTITUTE OF SCIENCE AND TECHNOLOGY

(DEEMED TO BE UNIVERSITY)

Accredited with "A" grade by NAAC

Jeppiaar Nagar, Rajiv Gandhi Salai, Chennai – 600 119

www.sathyabama.ac.in



DEPARTMENT OF _____

BONAFIDE CERTIFICATE

This is to certify that this Project Report is the bonafide work of _____
_____(Names of each student followed by register Number
in brackets who have done the Project work as a team **Eg. N.Murali (3611515), M.Kannan
(3611525)** who carried out the project entitled _____
_____” under my / our supervision from _____ to
_____.

Internal Guide
(Name in Capital letters
with Signature)

External Guide (if Applicable)
(Name in Capital letters
with signature)

Head of the Department
(Name in Capital letters with Seal & Signature)

Submitted for Viva voce Examination held on _____

Internal Examiner
(Name in Capital letters
with Signature)

External Examiner
(Name in Capital letters
with signature)

ACKNOWLEDGEMENT

I am pleased to acknowledge my sincere thanks to Board of Management of SATHYABAMA for their kind encouragement in doing this project and for completing it successfully. I am grateful to them.

**I convey my thanks to Dr. -----, Dean, School of ----- and Dr.-----
-----, Head of the Department, Dept. of ----- for providing me necessary support and details at the right time during the progressive reviews.**

I would like to express my sincere and deep sense of gratitude to my Project Guide Dr./Mr./Ms. ----- for his valuable guidance, suggestions and constant encouragement paved way for the successful completion of my project work.

I wish to express my thanks to all Teaching and Non-teaching staff members of the Department of ----- who were helpful in many ways for the completion of the project.

Cover page design

Title of the project

Submitted in partial fulfillment of the requirements for the award of
Bachelor of Engineering / Technology degree in _____ (Specialisation of
degree)

by

Names of all the students with register Number

Eg. Name 1 (Register No.)
Name 2 (Register No.)

Institution logo centrally placed



**DEPARTMENT OF MECHANICAL ENGINEERING
SCHOOL OF MECHANICAL ENGINEERING**

SATHYABAMA

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JEPPIAAR NAGAR, RAJIV GANDHI SALAI, CHENNAI - 600 119

APRIL - 2020